

Minutes of Roca Planning Commission

April 22, 2019

The Roca Planning Commission met on Monday, April 22, 2019 at 6:30 p.m. in the Roca Community Center.

The meeting was called to order by Jenni Puchalla at 6:32 p.m. The following members were present: Alyssa Bartholomew, Seth Harris, Jenni Puchalla, Lisa Schmutte, Marge Shea, and Megan Zuver. The following member was absent: Doug Malone. The following were also present: Robert and Frannie Green.

NEW BUSINESS

Approval of Minutes

The minutes of the February 18, 2019 were given to members in printed form.

A motion was made by Bartholomew and seconded by Zuver to approve the minutes of the February 19, 2019 meeting. Motion carried by acclamation.

OLD BUSINESS

Village Update

Puchalla reported on the April 8, 2019 Village Board Meeting. The Roca Cemetery Association has requested input from the Village Board for future involvement with the cemetery. The Roca Berry/Scary Farm zoning change to commercial zoning was passed. No additional information on Roca Ridge was shared at the Village Board Meeting.

NEW BUSINESS

Green Lot Line and Variance Request

Robert and Frannie Green distributed maps of their residence at 15605 B Street in Roca. The Greens are requesting permission to build a garage that would replace an old garage structure on their property and would like to maintain the 2-foot setback distance between the south lot line and the current garage structure. They requested approval for the setback distance to be "grandfathered" as 2-feet for the new garage.

A motion was made by Harris to grandfather the 2-foot setback from the south lot line and Bartholomew seconded the motion. A roll call vote was taken. Bartholomew, Harris, Puchalla, Schmutte and Zuver voted yes. Shea voted no. The motion was carried.

Robert and Frannie Green also requested a variance in the distance between the north side of the proposed garage and their home to be allowed at 5 feet. The existing structure (old garage) is 10 feet from the home.

A motion was made by Bartholomew to permit a 5-foot distance between the Green residence and new garage. Harris seconded the motion. A roll call vote was taken. Bartholomew, Harris, Puchalla, Schmutte and Zuver voted yes. Shea voted no. The motion was carried.

NEW BUSINESS

Officer Vacancies – Secretary and Vice-Chair of the Roca Planning Commission

When Pat Dessel resigned her position as the secretary of the Roca Planning Commission and Dan Meyer moved away at the end of 2018, their positions as secretary and as vice-chair of the Roca Planning Commission were vacated. These positions are elected annually.

A motion to nominate Lisa Schmutte as secretary was made by Bartholomew and seconded by Zuver. Motion carried by acclamation.

A motion to nominate Alyssa Bartholomew as vice-chair was made by Shea and seconded by Zuver. Motion by carried acclamation.

The next meeting of the Roca Planning Commission was not determined.

There being no further business, the meeting was adjourned by Puchalla at 7:00 p.m.

Respectfully submitted,

Lisa Schmutte